# Electronic Shipping Tools Updates (2018)

## September 2018 updates to shipping tools include:

**Expiration notice added for Neighbourhood Mail Contract**
A notice has been added for all Mail services when one or more items on the contract is set to expire within 60 days in order to ensure customers renew their contracts promptly.

**EST 2.0 - Neighbourhood Mail data entry improved**
Within EST 2.0, the icons for Neighbourhood Mail have been re-ordered to follow typical workflow. Generate Mailing Plan and Calculate Labels icons will now show a green checkmark when completed to help customers keeping track of their progress.

**EST 2.0 - Print to PDF option for Neighbourhood Mail labels is now a dedicated button**
The Print to PDF option for Neighbourhood Mail labels has been moved out from preference settings and turned into a dedicated button located on the Calculate/Print Labels tab. Customers who had this option selected will receive a one-time notification.

## April 2018 updates to shipping tools include:

**Customer name and contract owner now displayed for appropriate fields**
To improve clarity and reduce errors, the customer name and contract owner are now displayed for the appropriate fields in EST and EOE.

**EST 2.0 - Contract field now mandatory for customers with available contracts**
To ensure you will always obtain the discounts you are entitled to, contract field is now mandatory if an appropriate contract is available.

**EST 2.0 – Transport Fees added to Transmit screen**
Transmit screen will now display Transport Fees.

**Delivery notification email address validation now allows longer domain names**
The field for delivery notifications across the various shipping tools has been expanded to allow for longer e-mail address domain.

## January 2018 updates to shipping tools include:

**Postal Code Targeting (PCT) now available to Non-Contract Customers**
Postal Code Targeting (PCT) is now available for non-contract customers when preparing mailings in EST.

**Neighbourhood Mail size option and weight limit changed**
- For the size of mail pieces, the dimensions of the second entry ("Oversize 1") has been changed from 12x9 to 12x11 inch.
- A Thickness checkbox has been added next to the size of mail pieces for pieces that are 1.9 cm (0.75 inch) thick or more.
- Letter Carrier routes are available for weights up to 500 grams (up from 230).
- New size and thickness are now reflected on SOM and SOM Preview.
- The maximum number of items per bundle has been increased from 200 to 999.

**EST 2.0 - New N/A option for Contract field added**

**A new N/A (Not Applicable) option has been added to the Contract drop-down list**

**EST 2.0 – Order Transmit screen shows more order details and now requires confirmation**
The transmit screen now require you to confirm the order prior to transmission.
Order details will now include:
- Product / service type
- Contract # + Contract owner name or Alias
- Paid By customer # and name

- Deposit date
- Number of pieces
- Total charges / net amount due
- Transportation fees (if applicable)

**Snap Ship tab order optimized**
On the first page of Snap Ship the tab order of the input fields have has been optimized.